

Hello!

«Forename» «Surname»

«Address»

«Address1»

«Address3»

«Postcode»

Hello «Forename»

Welcome to Plymouth College of Art! I hope you are having a great summer and are looking forward to joining us in September at our Pre Degree Centre at Palace Court. My name is Matias Shortcook. I am the Associate Dean for Pre Degree, which means I coordinate the department that you will be part of for the next two years.

News

I am pleased to say that our completing Extended Diploma students have just received the results of their qualifications and **42% of Plymouth College of Art UAL Extended Diploma students obtained a Distinction, which is equivalent to 3 A*s at A-level or 168 UCAS points.** This is an achievement significantly higher than the national average of 23% of students who receive a Distinction.

These results reflect the hard work and innovative creative practice of the students, which was on show to the public in the recent Pre-Degree Summer Show, when Palace Court's open-plan studios were transformed into a gallery space, showcasing art, fashion, design and digital media. Our students will have also completed **170 work experience placements** this academic year working with such partners as CITB, Tom Ford, Intense Productions and Applied Automation. These experiences will help propel them into the exciting world of the creative industries.

I can't wait to meet you at the beginning of term and this letter gives you some important information about your start date and updates at the college. If you foresee any difficulty attending any of these key events please contact the college via admissions@pca.ac.uk.

Registration

Your registration date is **Thursday 30 August** You will need to come to the Palace Court campus at **11am**. On this day you officially become part of Plymouth College of Art!

The registration process will take approximately half a day and you will register, undertake initial assessments and have a briefing from your Subject Leader.

Parent & Guardian Induction

We think it's important to give an induction to Plymouth College of Art to the people who support your studies, by inviting them to an **Induction Evening on Wednesday 5th September from 5.00 pm - 6.30 pm** at Palace Court where they will have a chance to meet the course teams and discuss the plans for the year. This is open to all parents and guardians, so please ask them to add this date to their diaries. Please note that we will also need their email addresses as part of your registration

Your qualifications

We need to see your results before registration, so please attend our GCSE drop in day at Palace Court on Thursday 23 August or Friday 24 August between 10.00 am - 3.00 pm and bring in your results. If you cannot come in then please email admissions@pca.ac.uk with a scan or photocopy of your results and we will call you back. If you do not get the results expected, we will talk to you about your options which may include the L2 Diploma.

L2 Diploma

I am pleased to confirm that we have introduced a L2 Diploma, an ideal preparatory year for progression onto our L3 Extended Diplomas. This course is best suited to students who are keen to progress further in art, design and media, but who don't yet have the qualifications or experience necessary to be successful at Level 3.

Your first day is

Your first taught day is **Monday 3 September** and we start at **9.15 am at Palace Court**.

Your first week will be from Monday to Thursday ending at 4.30 pm.

Your timetable for the rest of the year will be **Monday & Tuesday: 9.15 am - 4.30 pm, Wednesday: 9.15 am - 12.30pm.**

If you have to study additional qualifications, such as Maths, these sessions will be in addition to the above.

Pre enrolment information

You will shortly receive an email from the college asking you to complete some important pre-enrolment information. We will be contacting you on «Email»; if this is not the correct email please contact us on admissions@pca.ac.uk quoting this number «**Student_Ref**» with the correct email. This must be done prior to you starting the course and will then enable you to complete the registration process.

Trips

Each year we embark on a range of trips with our students. In 2018/2019 **we are planning trips to London, Barcelona, Iceland, New York and Tokyo!** Our trips are planned to give our students the best mix of museums, history, culture and experience. These are open to all students but are **popular trips and there are limited places**. Places on the trips are open from 3rd September 2018. If you wish to secure a place you can by contacting the Info Point at 01752 203434 and paying a deposit **which is non-refundable if you change your mind or can't go**. You are also invited to register your interest for individual trips to receive reminders for deposits, further information on the itinerary and contact details for the trip organiser. Please visit our blog, pcapalace.com, for a link to our trip interest registration form.

Details of trip costs are:

	Deposit	By when	Total cost*	Trip month	Duration
London	£50	19/09/18	£150	October	2 days
Barcelona	£150	30/09/18	£350	November	4 days
Iceland	£150	30/10/18	£780	March	3 days
New York	£150	30/09/18	£1000	February	4 days
Tokyo	£200	30/10/18	£1200	March	5 days

**This price includes deposit but is subject to final booking and may vary.*

pcapalace.com

On our campus blog, pcapalace.com, you will be able to find information on payment timetables and typical itineraries for our trips as well as further helpful information for your course if required, such as suggested equipment, resources, social media links and a downloadable version of this letter.

We can't wait to see you at the beginning of term when we will begin what will be a thrilling two year experience. Until then have an amazing summer and should you have any questions, please contact admissions@pca.ac.uk or call on 01752 203400.

All the best,

A handwritten signature in black ink, appearing to read 'MS', with a large, stylized flourish at the end.

Matias Shortcook
Associate Dean Pre Degree